



BELOW MARKET RATE RENTAL UNITS COMING SOON!

The City of Mountain View’s Below Market Rate (BMR) Rental Program is accepting applications for the waitlist. Alta Housing (AH), a local non-profit affordable housing organization, assists in administering the BMR application process and waitlist for the City.

**Applications will be accepted
Monday through Friday, between 9:00 a.m. and 4:00 p.m.
March 8, 2021 through April 09, 2021**

Completed applications must be received at the address below by **April 09, 2021 before 4:00 p.m.** Applications postmarked on or before April 09, 2021 but received after that date will not be accepted. Emailed or faxed applications will not be accepted. A lottery will determine a household’s place on the waiting list; applicants will be processed in the order of preference and lottery number. *Only one application per household will be considered.* Please contact Rubi Valencia with any questions at (650) 321-9709 x 122 or rvalencia@altahousing.org

Obtain applications by:	Submit in person or by mail to:
<ul style="list-style-type: none"> ▪ Downloading from: https://altahousing.org/resources/mountain_view_bmr/rental-program • Picking up applications Monday through Friday, 9:00 a.m. to 4:00 p.m. from AH: <div style="text-align: center;"> <p>Alta Housing 2595 E. Bayshore Road, Suite #200 Palo Alto, CA 94303</p> </div> 	<p>Alta Housing 2595 East Bayshore Road, Suite #200 Palo Alto, CA 94303 Monday through Friday 9:00 a.m. to 4:00 p.m.</p>

Income Eligibility

To be eligible for a BMR apartment, households must have a combined gross annual income of more than 50% and less than or equal to 80% of the HUD 2020 Area Median Income (AMI) shown below.

2020 BMR Income Limits	1 Person	2 Persons	3 Persons	4 Persons	5 Persons
Minimum Income (50% AMI)	55,300	63,200	71,100	78,950	85,300
Maximum Income (80% AMI)	78,550	89,750	100,950	112,150	121,150

Priority for BMR Apartments

- Applicants who live or work in Mountain View will have a preference for available units.
- Anyone is able to apply to the waitlist, however, per the City of Mountain View BMR guidelines, households consisting of at least one household member who lives and/or works in Mountain View will be processed ahead of households without a local preference.

Lottery for Placement on the Waitlist

All completed applications received by the deadline of 4:00 PM, April 09, 2021 will be entered into a lottery to establish position on the waitlist. As BMR units become available, applicants will be processed, for eligibility purposes, based on their priority and lottery number. BMR units will be offered to persons in the order of their priority. Applicants who are not processed, will remain on the waiting list and retain their original waiting list number.

NOTES REGARDING BMR RENTAL PROGRAM

Electronic Communication

Email communication is the primary form of notification regarding this program. If you do not respond to emails in the appropriate timeframe, you will put yourself at risk of losing your place on the waitlist as AH will assume that you no longer have any interest in the program. Please ensure that you provide the correct email address; it is legible and it is an email address that you check frequently.

Changes in Application Information

BMR Applicants are responsible for updating AH with any changes to your application, especially contact information, change in household size and change in preference/priority status. If AH does not have current contact information for you, you will miss important program updates. As noted above, if you do not respond in an appropriate time frame to emails, you could run the risk of losing your place on the waitlist. Examples of changes that are especially important are as follows:

- Contact Information
- Changes in Household Size
- Changes in Job or Home Address
- Change in preference status

Thank you for your interest in the City of Mountain View's BMR Rental Program!

The City of Mountain View does not discriminate on the basis of race, color, religion, national origin, sex, age, physical or mental disability or any other Federal or State protected class in any of its policies, procedures, or practices. This nondiscrimination policy covers access and admission to services and employment provided by the City of Mountain View. Pursuant to the Americans with Disabilities Act, the City of Mountain View will make reasonable efforts to accommodate persons with disabilities. If you require reasonable accommodations or have inquiries regarding our equal opportunity policies, please contact the Community Development Department at 650-903-6379. The hearing impaired can reach us through the California Relay System at 711 or (800) 735-2929.



City of Mountain View BMR Rental Program
Waitlist Application

Application deadline is April 09, 2021, 4:00 p.m.

Instructions: The information you provide on this form will be used to establish your ranking on the BMR waitlist to lease a unit in the City of Mountain View’s BMR Rental Program. A lottery will determine your place on the waiting list. Alta Housing (AH), a local non-profit affordable housing organization, assists in administering the application process and waitlist for the City’s BMR Program. When a unit becomes available for lease, AH will contact applicants in order of their priority on the waitlist and lottery number, to complete a more detailed application form and to provide supporting documentation of income, assets, preference and other eligibility factors. Households consisting of at least one household member who lives and/or works in the city of Mountain View will be processed ahead of households without a local preference.

Eligibility for BMR Program: To be eligible for a BMR apartment, households must have a combined annual income of more than 50% and less than or equal to 80% of the HCD 2020 Area Median Income (AMI) shown below.

2020 BMR Income Limits	1 Person	2 Persons	3 Persons	4 Persons	5 Persons
Minimum Income (50% AMI)	55,300	63,200	71,100	78,950	85,300
Maximum Income (80% AMI)	78,550	89,750	100,950	112,150	121,150

Priority for BMR Apartments: Households consisting of at least one household member who lives and/or works in the City of Mountain View will have priority for BMR apartments.

Application Submittal: Please mail or deliver the application to the following address, Monday thru Friday between 9:00 am & 4:00 pm:

Alta Housing
Attn: City of Mountain View BMR Program
2595 E. Bayshore Road, Suite #200
Palo Alto, CA 94303

For questions regarding this application, contact Rubi Valencia at (650) 321-9709 x 122 or rvalencia@altahousing.org

Applications for the BMR waitlist will be accepted **Monday through Friday, March 08, 2021 through April 09, 2021 between 9:00 am – 4:00 pm.** Please note the 4:00 pm deadline on April 09, 2021. **Applications must be received by this date and time to be included in the lottery.** Applications postmarked prior to April 09, but received after that date will not be accepted.

EMAILED, FAXED, OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.



City of Mountain View BMR Rental Program
Waitlist Application

PLEASE PRINT CLEARLY

I. CONTACT INFORMATION

APPLICANT	CO-APPLICANT
NAME: First, MI, Last	NAME: First, MI, Last
() Married () Single	() Married () Single
CONTACT PHONE: () _____ - _____	CONTACT PHONE: () _____ - _____
TYPE (Circle One) Cell / Home / Work	TYPE (Circle One) Cell / Home / Work
ALTERNATE PHONE: () _____ - _____	ALTERNATE PHONE: () _____ - _____
TYPE (Circle One) Cell / Home / Work	TYPE (Circle One) Cell / Home / Work
EMAIL:	EMAIL:
DATE OF BIRTH:	DATE OF BIRTH:
SOCIAL SECURITY NUMBER: _____ - _____ - _____	SOCIAL SECURITY NUMBER: _____ - _____ - _____
PRESENT ADDRESS Street: _____ City, Zip: _____	PRESENT ADDRESS Street: _____ City, Zip: _____
() Own () Rent () # Years at this address	() Own () Rent () # Years at this address

II. HOUSEHOLD INFORMATION

HOUSEHOLD SIZE: _____

FEMALE HEAD OF HOUSEHOLD? Yes No

LIST ALL HOUSEHOLD MEMBERS, INCLUDING APPLICANT AND CO-APPLICANT, LIVING IN THE HOME:

NAME	AGE / SEX	RELATIONSHIP
	/	<i>Applicant</i>
	/	
	/	
	/	

III. EMPLOYMENT

APPLICANT		CO-APPLICANT	
Name and Address of Employer () Self Employed		Name and Address of Employer () Self Employed	
Employer Phone () -		Employer Phone () -	
Dates of Employment (from - To) ____/____/____ - ____/____/____ (mm/dd/yyyy)	Gross Annual Income \$ _____	Dates of Employment (from - To) ____/____/____ - ____/____/____ (mm/dd/yyyy)	Gross Annual Income \$ _____
Income from this source is received (select one): () Weekly () Every Other Week () Twice a Month () Other		Income from this source is received (select one): () Weekly () Every Other Week () Twice a Month () Other	

LIST ADDITIONAL EMPLOYMENT INFORMATION FOR APPLICANT, CO-APPLICANT AND ALL HOUSEHOLD MEMBER OVER THE AGE OF 18 YEARS OF AGE OR OLDER.

() APPLICANT () CO-APPLICANT () HH MEMBER		() APPLICANT () CO-APPLICANT () HH MEMBER	
Name and Address of Employer () Self Employed		Name and Address of Employer () Self Employed	
Employer Phone () -		Employer Phone () -	
Dates of Employment (from - To) ____/____/____ - ____/____/____ (mm/dd/yyyy)	Gross Annual Income \$ _____	Dates of Employment (from - To) ____/____/____ - ____/____/____ (mm/dd/yyyy)	Gross Annual Income \$ _____
Income from this source is received: _____.		Income from this source is received: _____.	

IV. INCOME AND ASSETS

LIST THE GROSS ANNUAL INCOME OF ALL HOUSEHOLD MEMBERS 18 YEARS OF AGE AND OLDER.

INCOME SOURCE	APPLICANT	CO-APPLICANT	HH MEMBER	TOTAL
Wages, Salaries, Tips, etc.	\$	\$	\$	\$
Business Income	\$	\$	\$	\$
Interest & Dividend Income	\$	\$	\$	\$
Retirement & Insurance	\$	\$	\$	\$
Unemployment & Disability	\$	\$	\$	\$
Welfare Assistance	\$	\$	\$	\$
Alimony, Child Support &	\$	\$	\$	\$
Armed Forces Income	\$	\$	\$	\$
Other	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$

ASSETS READILY AVAILABLE <i>Applicant (A) Co-applicant (CA) Household Member 18 years of age and older (HM)</i>						
A	CA	HM	Name of Bank	Type	Account #	Balance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Checking <input type="checkbox"/> Savings		\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Checking <input type="checkbox"/> Savings		\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Checking <input type="checkbox"/> Savings		\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Checking <input type="checkbox"/> Savings		\$
CASH VALUE OF STOCKS/BONDS						
A	CA	HM	Name of Institution(s)	Account #	Value	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	
CASH VALUE OF MUTUAL FUNDS/MONEY MARKET ACCOUNTS						
A	CA	HM	Name of Institution(s)	Account #	Value	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	
CERTIFICATES OF DEPOSIT						
A	CA	HM				Value
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				\$
CASH ON HAND/OR OTHER <i>Please Describe</i>						
A	C	HM				Value
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				\$
TOTAL OF ALL SOURCES LISTED ABOVE:						\$

V. RACE & ETHNICITY:

Race and Ethnic Data Reporting Form

Ethnic Categories*	Select One
Hispanic or Latino	
Not-Hispanic or Latino	
Racial Categories*	Select All that Apply
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Other	

There is no penalty for persons who do not complete this section

1. Owner and agents are required to offer the applicant/tenant the option to complete this information at initial application or at lease signing.

The two ethnic categories you should choose from are defined below. You should check one of the two categories.

1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic” or “Latino.”
2. **Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

1. The five racial categories to choose from are defined below: You should check as many as apply to you.

1. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

2. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam

3. **Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” can be used in addition to “Black” or “African American.”

4. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

5. **White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

VI. CERTIFICATION OF APPLICANT(S)

Applicant(s) must initial each item:

1. (I/WE) UNDERSTAND THAT:

ANY AND ALL INFORMATION (I/WE) PROVIDE WILL BE USED TO DETERMINE (MY/OUR) ELIGIBILITY FOR SUBSTANTIAL PUBLIC BENEFITS AND ANY AND ALL INFORMATION CONTAINED IN THE RECORDS KEPT BY THE CITY CAN AND WILL BE USED FOR MONITORING, AUDITING AND ESTABLISHING (MY/OUR) ELIGIBILITY AND PRIORITY PREFERENCE FOR THE CITY OF MOUNTAIN VIEW BELOW MARKET RATE (BMR) RENTAL PROGRAM; OTHERWISE THIS INFORMATION IS CONFIDENTIAL.

_____ (Applicant(s) Initials)

2. (I/WE CERTIFY THAT (I/WE):

HAVE PROVIDED INFORMATION HERIN THIS “APPLICATION TO THE BMR WAITING LIST” THAT IS TRUE AND CORRECT AND CAN PROVIDE VERIFIABLE DOCUMENTATION TO SUPPORT THE STATEMENTS MADE HERIN.

_____ (Applicant(s) Initials)

3. (I/WE) UNDERSTAND THAT: IF I/WE HAVE MADE FALSE STATEMENTS OR MISREPRESENTATIONS ON THIS APPLICATION, I/WE WILL RELINQUISH ALL RIGHTS TO PARTICIPATE IN THE BMR PURCHASE PROGRAM. MY/OUR COMINED HOUSEHOLD INCOME IS BELOW THE MAXIMUM HOUSEHOLD INCOME.

_____ (Applicant(s) Initials)

_____	_____	_____	_____
Applicant Signature	Date	Co-Applicant Signature	Date
_____	_____	_____	_____
Print Full Name		Print Full Name	

(Signatures of all persons over the age of 18 years listed in Item 1 are required.)
Disclaimer: No household, or person, is guaranteed a unit by being accepted on the Waiting List. Since there are no pre-qualification requirements, staff will only be able to qualify, or disqualify, a household or person, after all verifications are completed and returned, along with credit, UD, Criminal background and landlord investigations. **An applicant should review this “Tenant Selection Criteria” and determine for themselves if they may qualify and wish to apply.**
Nondiscrimination: The City of Mountain View is an equal housing provider. It does not discriminate on the basis of race, religion, color, creed, national origin, age, sex, disability, familial or marital status, source of income (e.g. TANF, SSI), or sexual orientation in the rental, lease, use or occupancy of the Project, or in connection with the employment or application for employment of persons for the operation and management of the Project. Requests for reasonable accommodations under Section 504 of the Rehabilitation Act of 1975 and/or the Fair Housing Act must be in writing and should be addressed to the City of Mountain View or its designee.